

DISTRICT COURT OF APPEAL OF THE STATE OF FLORIDA  
FOURTH DISTRICT

ADMINISTRATIVE ORDER NO. 2016-1

*In re: Agreed Extensions of Time for Briefs*

Administrative order 2011-2 is hereby withdrawn and is replaced with the following:

Effective immediately, in lieu of an agreed motion for extension of time to file an initial, answer, or reply brief, pursuant to Fla. R. App. P. 9.300(a), the court will accept a notice from a party that the parties have agreed to a specific extension of time.

An agreed notice of extension of time will be accepted as follows:

- **In criminal appeals**: up to a total of 120 days for an initial or answer brief, and 60 days for a reply brief.
- **In non-criminal appeals**: up to a total of 90 days for an initial or answer brief, and 30 days for a reply brief.

**This procedure shall not apply to appeals from adoptions, dependency, termination of parental rights, non-final orders, or any expedited or emergency appeal.**

This notice shall state:

The undersigned, as counsel for (appellant[s] or appellee[s], and name[s]) has agreed with (name[s]), counsel for (appellant[s] or appellee[s], and name[s]) that the time for serving (appellant's or appellee's) (initial, answer or reply) brief may be extended for \_\_\_\_ days to \_\_\_\_\_ (date).

No additional time, such as "mail days," shall be added to the agreed extension. The notice need not be signed by both parties. No order will issue from the court.

DONE and ORDERED at West Palm Beach, Florida on the 2nd day of February, 2016.

s/Cory J. Ciklin  
Chief Judge Cory J. Ciklin

ATTEST:

Lon Weissblum  
Lon Weissblum, Clerk of the Court

