

FOURTH DISTRICT COURT OF APPEAL, STATE OF FLORIDA  
P.O. Box 3315, West Palm Beach, FL 33402  
June 10, 2005

**ADMINISTRATIVE ORDER RE ELECTRONIC FILING**

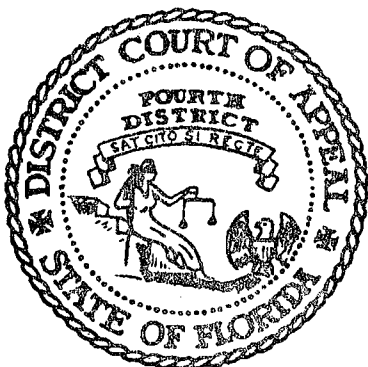
1. Effective July 1, 2005, in addition to the paper original of the document, all Counsel shall also transmit to the Court an electronic copy of any of the following documents:
  - a. All Briefs in appeals under Rules 9.110, 9.130, 9.140, 9.141, 9.145, 9.146 and 9.160;
  - b. All Petitions and responses under Rule 9.100;
  - c. All responses to Orders of this Court; and
  - d. All motions for rehearing or relief under Rules 9.330 and 9.331.

In addition to the foregoing, any Transcript shall be filed electronically with the Initial Brief. Any Appendix shall also be electronically filed with the above. The electronic filing shall be made on the earlier of the day of filing the paper original or the day of service. The official filing date shall remain as the day of filing the paper original.

2. Electronic filing shall be made by transmitting a document as an attachment to an e-mail to the following address: **efiling@4dca.org**. The e-mail attached documents shall be in Microsoft Word, Corel Word Perfect, or .pdf (Adobe) format. A Transcript may be in the format used by the Reporter who prepared the transcript. The subject or reference line of the e-mail shall contain the Fourth District case name and a case number if available. No other use or mailings shall be made with this address.

3. The Clerk of this Court shall cause a copy of this Order to be published in the Florida Bar News in at least two issues and in local Bar Association news publications within this district.

4. An attorney filing any paper document in this Court shall also include therein an e-mail address to receive notices, advisories or Orders from this Court.



  
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Gary M. Farmer, Chief Judge